

**MINUTES OF COUNCIL WORK SESSION**  
**June 3, 2021, 6:00 p.m.**  
**TOWN OF VIRGINIA CITY, MONTANA**  
**Elk's Lodge & Zoom**

**Council Present:** Justin Gatewood, Dave Bacon, Amy Grice, Jon Osborn  
**Council Absent:** Erin Leonard

**Staff Present:** Nancy Stewart Clerk/Treasurer

**Public Present:** Dan McCauley, Ken Shields, Andy Bobst, Roger Williams

**1) Call to Order:** Meeting was called to order at 6:00 pm by Justin Gatewood, Mayor

**2) American Rescue Plan Act and HB 632**

**a)** Dan McCauley from Great West Engineering talked about applying for the American Rescue Plan Act (ARPA) funds. These funds would go towards the Town's water and sewer infrastructure.

In 2016 Great West assessed the Town's needs with these recommended improvements:

1. Upper Pressure Zone Booster Pump
2. Fire Suppression System Upgrades
3. Repair Spring Box
4. Gravity Collection Main Extension to NE part of Town
5. Storage Tank Bypass
6. Upgrade South PRV
7. Transmission Main Valves
8. Develop Alternat Backup Water Supply
9. Backup Generator for Treatment Building
10. ARV Reinstallation
11. Raise Manhole Cover

Mr. McCauley will know more specifics and bring them to the Town's next meeting.

Andy Bobst from GWIP talked about looking into another water source as backup for the Town, specifically Madison Spring and Gilbert Spring.

Roger Williams wanted to know if the property development above Spring 1 and Spring 2 in the recharge area, would affect the Town's water supply.

**3) Adjournment**

Meeting adjourned at 6:55 pm

**MINUTES OF COUNCIL MEETING**  
**June 3, 2021, 7:00 p.m.**  
**TOWN OF VIRGINIA CITY, MONTANA**  
**Elk's Lodge & Zoom**

**Council Present:** Justin Gatewood, Dave Bacon, Amy Grice, Jon Osborn

**Council Absent:** Erin Leonard

**Staff Present:** Nancy Stewart Clerk/Treasurer, Robert Erdall, Jim Jarvis

**Public Present:** Dan McCauley, Ken Shields, Andy Bobst, Roger Williams, Gay Rossow, Laurie Hansen, Toni James, Tanya Engle

1) **Call to Order:** Meeting was called to order at 7:00 pm by Justin Gatewood, Mayor

2) **Mayor & Commissioner Comments:**

- a) Mayor Gatewood stated that Public Health would be here in two weeks to give COVID shots to those people that wanted them. Public Health will be set up in the Town Parking Lot.

3) **Public Comment:**

None

4) **Great West – ARPA**

Great West Engineering will be looking at options to spend the ARPA money and will have more information at the June 17<sup>th</sup> meeting.

**MOTION:** To approve the agreement with Great West Engineering Task Order #1 ARPA Funding Assistance. Motion made by Justin Gatewood; Seconded by Amy Grice. **The question was called.** The motion passed by voice vote, Justin Gatewood, Dave Bacon, Jon Osborn, and Amy Grice in favor. None opposed.

**MOTION:** To move New Business up next. Motion made by Dave Bacon; Seconded by Jon Osborn. **The question was called.** The motion passed by voice vote, Justin Gatewood, Dave Bacon, Jon Osborn, and Amy Grice in favor. None opposed.

5) **New Business:**

a) **Smart sewer:**

Greg Smart has a rental house on his property that is not hooked to sewer. Dan McCauley could see no problem with hooking the rental house into an 8" line.

**MOTION:** To allow 501 West Douglas Street cabin to tie into current sewer service line 506 High Street. The Council realizes they are making an exception to Town Code 6-1-7A&B and will allow only those two homes to be on the 8" sewer line. Motion made by Amy Grice; Seconded by Dave Bacon. **The question was called.** The motion passed by voice vote, Justin Gatewood, Dave Bacon, Jon Osborn, and Amy Grice in favor. None opposed.

**MOTION:** To not charge the initial setup fee. Motion made by Amy Grice; Seconded by Justin Gatewood. **The question was called.** The motion passed by voice vote, Justin Gatewood, Dave Bacon, Jon Osborn, and Amy Grice in favor. None opposed.

**6) Clerk's Report:**

a) The Town has received 4 applicants for the Clerk/Treasurer position and 1 applicant for the Historic Preservation Office. We should be starting interviews in the next couple of weeks.

**MOTION:** To move Public Works up next. Motion made by Justin Gatewood; Seconded by Jon Osborn. **The question was called.** The motion passed by voice vote, Justin Gatewood, Dave Bacon, Jon Osborn, and Amy Grice in favor. None opposed.

**7) Public Works Report:**

a) The parking lot is almost done.

b) We need bigger fans in the Community Center rest rooms.

The council sends condolences to Bob Erdall for the loss of his mother.

**8) HPO Report:**

a) HPO Jarvis will get the reports ready to do a draw down on the parking lot funding.

**9) HPAC Report:**

a) Sign Permit – Central Park:

**Hanging Sign in Archway:**

**MOTION:** To approve the hanging sign in the parking lot archway. Motion made by Justin Gatewood; Seconded by Jon Osborn. **The question was called.** The motion passed by voice vote, Justin Gatewood, Dave Bacon, Jon Osborn, and Amy Grice in favor. None opposed.

**Pole Mounted Sign with No Oversized Vehicles**

**MOTION:** To approve the pole mounted in the parking lot archway. Motion made by Amy Grice; Seconded by Dave Bacon. **The question was called.** The motion passed by voice vote, Justin Gatewood, Dave Bacon, Jon Osborn, and Amy Grice in favor. None opposed.

**Central Park Free-Standing 2'x6' Sign:**

**MOTION:** To deny the Free-Standing Sign. Motion made by Justin Gatewood; Seconded by Jon Osborn. **The question was called.** The motion passed by voice vote, Justin Gatewood, Dave Bacon, Jon Osborn, and Amy Grice in favor. None opposed.

**Interpretive Signs:**

**MOTION:** To postpone until later date. Motion made by Justin Gatewood; Seconded by Amy Grice. **The question was called.** The motion passed by voice vote, Justin Gatewood, Dave Bacon, Jon Osborn, and Amy Grice in favor. None opposed.

**EV Charging Station Sign:**

**MOTION:** To approve the EV Station Sign. Motion made by Dave Bacon; Seconded by Amy Grice. **The question was called.** The motion passed by voice vote, Justin Gatewood, Dave Bacon, Jon Osborn, and Amy Grice in favor. None opposed.

**Way Find Sign:**

**MOTION:** To approve the 2'x3' Way Find Sign. Motion made by Amy Grice; Seconded by Dave Bacon. **The question was called.** The motion passed by voice vote, Justin Gatewood, Dave Bacon, Jon Osborn, and Amy Grice in favor. None opposed.

**b) Development Permit – Tables and Benches for Central Park:**

**MOTION:** To postpone until the June 17<sup>th</sup> meeting. Motion made by Justin Gatewood; Seconded by Dave Bacon. **The question was called.** The motion passed by voice vote, Justin Gatewood, Dave Bacon, Jon Osborn, and Amy Grice in favor. None opposed.

**Development Permit – Fence for Central Park**

**MOTION:** To postpone until the June 17<sup>th</sup> meeting. Motion made by Justin Gatewood; Seconded by Dave Bacon. **The question was called.** The motion passed by voice vote, Justin Gatewood, Dave Bacon, Jon Osborn, and Amy Grice in favor. None opposed.

**c) Development Permit – Miller Steps:**

**MOTION:** To deny the Miller’s step permit. Motion made by Amy Grice; Seconded by Jon Osborn. **The question was called.** The motion passed by voice vote, Justin Gatewood, Dave Bacon, Jon Osborn, and Amy Grice in favor. None opposed.

**c) Development Permit – Otto Chicken Coop and Roof:**

**MOTION:** To approve the chicken coop and roof permit. Motion made by Justin Gatewood; Seconded by Dave Bacon. **The question was called.** The motion passed by voice vote, Justin Gatewood, Dave Bacon, Jon Osborn, and Amy Grice in favor. None opposed.

**d) Development Permit – Otto Fence:**

**MOTION:** To approve the chicken coop and roof permit. Motion made by Dave Bacon; Seconded by Amy Grice. **The question was called.** The motion passed by voice vote, Justin Gatewood, Dave Bacon, Jon Osborn, and Amy Grice in favor. None opposed.

**e) Site/Zoning Permit – Beck Home:**

Preliminary permit. Looking for suggestions.

**10) Consent Agenda:**

**a) Minutes for Council Meeting May 6, 2021:**

**MOTION:** To approve the minutes as amended from May 6, 2021. Motion made by Justin Gatewood; Seconded by Amy Grice. **The question was called.** The motion passed by voice vote, Justin Gatewood, Dave Bacon, Jon Osborn, and Amy Grice in favor.

**b) Minutes for Council Meeting May 25, 2021:**

**MOTION:** To approve the minutes as amended from May 25, 2021. Motion made by Dave Bacon; Seconded by Justin Gatewood. **The question was called.** The motion passed by voice vote, Justin Gatewood, Dave Bacon, Jon Osborn, and Amy Grice in favor.

**c) Accounts Payable, Receivable, Checks and Adjustments, May 2021:**

**MOTION:** To accept the accounts payable, receivable, checks and adjustments for May 2021. Motion made by Dave Bacon; Seconded by Justin Gatewood. **The question was called.** The motion passed by voice vote, Justin Gatewood, Dave Bacon, Erin Leonard, Jon Osborn, and Amy Grice in favor. None opposed.

**11) Public Comment:**

- a) Toni James is concerned about the fire hydrant getting run over on Van Buran and Wallace Street.
- b) Dave Bacon stated that there would be a basic Planning Board meeting on May26th and then on June 23<sup>rd</sup> at 6:00 pm.
- c) Mayor Gatewood stated that the Council needs to investigate Town Code 7-4-1 which is trailer parking.
- d) People are getting worried about the Dudley Building falling. It is a huge liability.

**12) Adjournment:**

**MOTION: To Adjourn.** Motion made by Dave Bacon; Seconded by Amy Grice. **The question was called: Motion was passed by voice vote, all in favor. None opposed.**

**ADJOURNMENT:**

Meeting adjourned at 9:15 pm

**Respectfully submitted and attested,**

**Justin Gatewood**  
Mayor

**Nancy Stewart**  
Clerk Treasurer