

TOWN OF VIRGINIA CITY

EXCAVATION APPLICATION/ROAD CONSTRUCTION PERMIT

Granted to: _____ **Phone:** _____

Reason for excavation: _____

Location: (Block and Lot): _____

The Town will determine whether city owned or private property will be affected, i.e., sewer manholes, water curb stops, culverts, roadways, utility services, etc.

Road construction specifications: Title 5 of Virginia City Town Codes. (Copy included)

Date of Work: Begin: _____ **End:** _____

Work to be done by: Name of contractor:

Proof of Insurance required. \$1,000,000 minimum liability.

Address: _____ **Phone:** _____

(Contractor will receive a copy of the permit and is responsible to follow the permit requirements.)

Fee: \$100 (Basic fee covers paperwork; pre and final inspection)

Project Cost: \$ _____ (Approximate total cost)

Bond Amount: \$ _____ (Bond amount will be 1.5 times the amount of project cost to be refunded upon satisfactory completion of project.)

Pre-Inspection: Pre-inspected by: _____ Date: _____

(Town will inspect site to determine whether all existing improvements and natural features have been taken into consideration. No work to begin without this pre-inspection, minimum forty-eight (48) hours before digging.)

Applicants Signature

Date Applied: _____

For the Town of Virginia City

Date Issued: _____

Final Inspection/Approval: _____ Date Inspected: _____

For the Town of Virginia City

Copies: City, Applicant/ Contractor, Inspector

REQUIREMENTS AND TERMS OF PERMIT

*** I agree that no work will begin until permit is approved and signed 48 hours prior to any digging.**

*** I agree to call the locate service at 1-800-424-5555, at least 2 business days prior to any digging.** (As per MCA 2015, Title 69, Chapter 4, Part 5)

*** I agree** to provide the Town with a map of all work with pertinent measurements of all utilities and fixtures of work as completed, including other existing utilities and fixtures exposed during the excavation process. Such measurements shall be made in reference to at least two (2) permanent landmarks.

*** I agree** that no machines shall dig closer than eighteen (18) inches to any known existing utilities, sewer or water service, telephone cables, or electric services.

*** I agree** to backfill by hand bedding no less than one foot of suitable material over any fixtures or work. The remaining excavation shall be backfilled and compacted in layers no greater than six (6) inches deep to within six (6) inches of the street surface. The remaining excavation shall be replaced with city approved surface material and compacted. (Most critical near exposed improvements.) Virginia City has clay soil that has poor weight-bearing qualities, and high swell properties. It is essential to mechanically compact the disturbed area from the bottom up in the recommended lifts to assure that the finished surface material does not subside, requiring later repairs. In some cases, concrete fill or other approved material may be preferable to native soil. This may be a cost consideration in some areas.

*** I hereby agree** to pay damages for and/or replace any property damaged by my activities, that of my agents, or employees.

*** I understand** that the Public Works Director or Mayor shall inspect all work, which must be performed in accord with applicable permits, codes and regulations (Sections 5 and 6 of Town of Virginia City Codes). Sign off on final inspection will be contingent on satisfactory completion of work, including a detailed map of the project showing the location of all utilities and fixtures exposed. This map is important to the city as more of our utilities share the sub-surface. The map shall be drawn while features are exposed. **Bond monies will not be refunded without fulfilling the map requirement.**

*** I have read and understand** these permit requirements and I also understand that this permit shall be valid for the period stated above, and in no case longer than seven (7) days after the end date listed.

ADDITIONAL REQUIREMENTS TO THIS PERMIT:

BY MY SIGNATURE, I AGREE TO ALL REQUIREMENTS AND TERMS OUTLINED ON THIS APPLICATION / PERMIT.

Applicants Signature

Date